



Rashtriya Chemicals and Fertilizers Limited
(A Government of India Undertaking)
Administrative Building, Chembur,
Mumbai 400 074

RCF Ltd. is a leading profit making and progressive public sector undertaking in the business of manufacturing and marketing of Fertilizers and Industrial Chemicals. The Manufacturing Units are in Maharashtra (at Thal – Dist. Raigad and at Trombay / Chembur, Mumbai) with National Level Marketing network. Employee strength is about 3300 and sales turnover (for the financial year 2016-17) is over Rs. 7500 crores. The Company provides excellent career growth to the employees.

The Company intends to fill up one vacancy of:

Manager (Legal) (Pay scale E-4 Grade (Rs. 29100-54500) (Under revision)

Minimum Qualification: Regular/full time graduate with a degree in Law or a Law graduate who has passed 5 years integrated law course from a recognized university of India. The candidate should have secured minimum 60% (aggregate) in final year / minimum 60% average in last two semesters of the Law Graduation.

Minimum Experience: Minimum 12 years relevant post qualification experience in PSU/Govt. service/Autonomous body/MNCs or private organization/ Solicitor Firm. Private practice period will not be considered.

Upper Age Limit: The Upper Age Limit for Manager (legal) level is 38 years as on 01.01.2018.

Reservation : This post is Unreserved. However, candidates from PWD category can also apply.

Functional knowledge of computers is essential for the post.

Emoluments:

Total Monthly Gross emoluments at the minimum of the E4 scale (Rs. 29100-54500 – Under revision) Basic Pay plus DA plus HRA and other allowances works out to apprx.Rs.98857 /- per month and approx. CTC Rs.11.85 lakh per annum approximately.

Pay scales are due for revision w. e. f. 01.01.2017.

Other benefits as per company rules which include Performance Related Pay (PRP), Medical facilities, Gratuity, Contributory Provident Fund, Employees' Pension Scheme, LIC Pension and Accident Insurance etc. shall also be applicable. Accommodation in Company's township will be provided subject to availability.

HRA as per company's rule is payable, if candidate does not avail company accommodation.

Selection: Shortlisted candidates will be called for Personal Interview. The Company

reserves the right to call only those candidates who according to its decision, rank high in terms of eligibility criteria from the applications received. Merely meeting the minimum eligibility criteria will not make any candidate automatically entitled for being called for interview. No correspondence will be entertained in this regard.

HOW TO APPLY: Interested candidates may refer to the recruitment section of the company's website at www.rcfild.com for further details. The duly filled up application in the enclosed prescribed format along with self - attested photo copies of all Educational certificates and Marksheet starting from SSC, HSC, Graduation (all years / semester wise), Post-Graduation if any, (all semesters / years), PWD certificate if applicable, Caste Certificate if applicable, Proof of Age, Experience Certificates, should reach to the office of Executive Director (HR), Rashtriya Chemicals and Fertilizers Limited, 1st Floor, Room No.148, Administrative Building, Chembur, Mumbai - 400074. The application should reach at the given address on or before 03.03.2018.

Please read all the instructions carefully before filling up the Form.

GENERAL INSTRUCTIONS:

1. In addition to the notified vacancies a panel of candidates shall also be created for unforeseen vacancies, including but not limited to vacancies caused by cessation of service of selected candidates, arising within one year from date of empanelment. Posts shall be filled according to reservation position. Accordingly, SC/ST/OBC/PwD/ExSM category candidates are encouraged to apply.
2. The Company reserves the right to call only those candidates for interview who according to its decision, rank high in terms of eligibility criteria from the applications received. Merely meeting the minimum eligibility criteria will not make any candidate automatically entitled for being called for interview. No correspondence will be entertained in this regard.
3. Candidates have to make their own arrangement for lodging and boarding while appearing for interview.
4. The candidates should specify an active e-mail id and phone number which will be valid throughout the recruitment / selection process.
5. The eligible candidates will be intimated about the date, time and venue of Interview through post and or e-mail (on the e-mail id provided by them) in the application form.
6. For appearing for the interview, all outstation candidates will be reimbursed to and fro II tier AC Train / Bus Fare (Govt. Transport) by the shortest route on production of the ticket.
The reimbursement will be done only for correspondence address mentioned by the candidate in the application form.
7. Candidates presently employed in Govt. Dept. / PSUs / Semi Govt. Departments will be required to submit NOC at the time of interview.

8. The post applied for is to be written at the top left-hand corner of the envelope, while sending the Application Form to RCF along with required documents.
9. No communication (written/telephonic) will be entertained after the closing date of the submission of the Application Form, as regards the date of Interview etc. the candidates should await the intimation from the Company.
10. The Court of jurisdiction for any dispute will be at Mumbai.

Encl.: - Annexure I.
