



# Rashtriya Chemicals And Fertilizers Limited

## Corporate Management Development Centre

Administrative Building, Chembur, Mumbai-400 074.

Phone: 25522703 / 2883 / 2795

## Entrepreneurship Development Programme (EDP) (Free of Cost)

Titled: 'Entry to the Entrepreneurial World'  
**(Only for SC/ST Women aspirants)**

RCF is Organizing **2 days** Entrepreneurship Development program especially organized for **SC/ST Women** aspirants with a view to nurture their talent by enlightening them on various aspects of industrial activity required for setting up MSME (Micro, Small & Medium Enterprises). The Programme is **free of cost.**

### **Objectives of EDP**

The objective of this Programme is to motivate a Female candidate to choose the entrepreneurship as a career & to prepare her to exploit the market opportunities for her own business successfully.

These objectives can be set both in the short-term & long-term basis.

- Short-term objectives: These objective can be achieved immediately. In the Short-term, the individuals are trained to be an entrepreneur & made competent enough to scan existing market situation & environment .The person, who would be the future entrepreneur, should first set the goal as an entrepreneur. The information related to the existing rules & regulation is essential at this stage.
- Long-term objectives; the ultimate objective is that the trained individuals successfully establish their own business & they should be equipped with all the required skills to run their business smoothly.
- **Venue; Conference Hall, Jet Guest House, Near Ashish Theater, Chembur, Mumbai 400074.**

### **Target Group:**

**Who can apply** : SSC passed Women aspirants belonging to SC/ST category.

**Age limit** : as on 01.11.2021: Minimum 18 years & maximum 40 years.

### **Selection Methodology:**

Selection shall done on merit basis provided the category, qualification & age criteria are met. **The merit will be decided on the basis of highest percentage scored by the candidate in her SSC examination.**

Number of Candidates shall be limited to **30** in a batch.

### **Tentative Schedule & Training Contents:**

The training contents are designed in consultation with MSME experts in view to nurture the talent of Women aspirants by empowering them on various aspects of industrial activity required for setting up MSMEs.

**The Programme Date will be on 14<sup>th</sup> & 15<sup>th</sup> December 2021.**

The detailed tentative schedule is as follows:

<b>Sr. No.</b>	<b>DESCRIPTION</b>
	<b>DAY -1</b>
<b>1</b>	Introduction To MSME
<b>2</b>	What Are Micro , Small and Medium Enterprises
<b>3</b>	MESME Registration Process
<b>4</b>	Benefits Of MSME Registration
<b>5</b>	Information Required For MSME
<b>6</b>	MSME Schemes launched by the Government
<b>7</b>	Live Session on getting Udyam Adhar (Registration and Licensing) in 10Min.
<b>8</b>	Introduction to NSIC, Role of DIC in Promoting Enterprise and Schemes of DIC
<b>9</b>	Benefits of NSIC Registration
<b>10</b>	Introduction to GST
<b>11</b>	What is GST Registration Certificate and Uses of GST
<b>12</b>	Contents of GST Registration Certificate
<b>14</b>	How to obtain GST Registration Certificate
<b>15</b>	Step By Step Procedure to Download GST Registration
<b>16</b>	Live Session of Getting GST Registration in 10min
<b>17</b>	Tools Required to Participate In Government Tender
<b>18</b>	Overview of Getting Digital Certificate
<b>19</b>	Introduction to Gem Portal
	<b><u>DAY 2</u></b>
<b>1</b>	Introduction of Bank And Financial Institution
<b>2</b>	What is meant by Current Account with Bank
<b>3</b>	What Is Cc and overdraft account and How to get CC And Overdraft
<b>4</b>	Procedure to get Current Account
<b>5</b>	Advantage of having Current Account
<b>6</b>	Various Financial Assistance available for New and Existing Entrepreneurs
<b>7</b>	How to Make Project Report and Financial Report
<b>8</b>	How to Make a Wining Project Report
<b>9</b>	What Is Project Report
<b>10</b>	Project Report Content
<b>11</b>	General Information
<b>12</b>	Organization Summary
<b>13</b>	Project Description
<b>14</b>	Business Opportunities, Market Survey And Marketing Plan
<b>15</b>	Financial Aspects, Working Capital Management and Ratio & Analysis
<b>16</b>	Technical Aspects
<b>17</b>	Project Implementation
<b>18</b>	Social Responsibility
<b>19</b>	Interaction with Existing SC/ST Entrepreneurs
<b>20</b>	Success and Struggle Stories

**Note:** The contents and schedule may change as per the availability of the faculty. Breakfast with Tea/Coffee, Lunch and Noon Snacks with Tea/Coffee will be provided by RCF.

The respondents shall not be entitled for any travelling expenses, etc.

In case of outstation candidates, accommodation can be provided in Jet Guest House on chargeable basis at the prescribed rates.

**How to apply:**

Candidates will have to submit application in Prescribed Format given below with recent photograph, self-attested copies of Caste Certificate in the prescribed format, Caste validity Certificate, mark sheets of SSC to highest qualification achieved and Aadhar Card.

Application not received in the prescribed format or not enclosing any of the required self-attested copy of the document will not be considered.

Duly filled application form in the following format (along with the documents mentioned above) is required to be sent to following address so as to reach before **2<sup>nd</sup> December 2021**.

**Sr. Manager (HRD)**  
**Rashtriya Chemicals & Fertilizers Ltd.,**  
**CMDC, 2nd floor, Administration Building,**  
**Mahul Road, Chembur, Mumbai 400074.**

**Contact Numbers: 022-25522703, 25522883, 25522795**

## Application Form

Entrepreneurship Development Programme (EDP) for  
SC/ST Women Aspirants conducted by

### Rashtriya Chemicals And Fertilizers Limited

Corporate Management Development Centre

Titled: 'Entry to the Entrepreneurial World'

(Free of Cost)

**(FILL THE FORM CAPITAL LETTERS ONLY)**

Affix your Passport Size Photograph duly singed →							
Name		(Ms.)					
Address for Correspondence With Pin Code							
Email Id:							
Date of Birth:					Age as on 01.11.2021		
Name and address of School/College:							
Tel No.					Cell No.		
Highest Qualification							
Qualification (starting from SSC)							
Sr. No.	Qualification	Board/ Institute/ University	Duration of Course	Course Is Govt. recognized? (Pl. Tick)	Regular / Full Time Course	Year of passing	% of marks
Parents Name		Mother: Father:		Cell No. of Parents		Mother: Father:	
<b>Please Tick mark Yes/No</b>							
Copy of Caste Certificate in the prescribed Format is Attached?							
Copy of Caste Validity Certificate is attached?							
Copies of Mark Sheets from SSC onwards till highest qualification are attached?							
Copy of Aadhar Card Is attached?							

I State that all the information given above is true and correct. I am aware that my application will be rejected if I do not fill the form fully or do not enclose any of the requisite documents.

In case any of the details given above turn out to be false, I will not raise any objection for allotment of my seat to the next eligible participant.

Date :  
Place :

Signature of the Applicant: