

Rashtriya Chemicals and Fertilizers Limited

(A Government of India Undertaking)
Administrative Building, Chembur, Mumbai- 400 074

Advertisement No.:01062023



Rashtriya Chemicals and Fertilizers Ltd (RCF Ltd.) is a leading profit making company in the business of manufacturing and marketing of Fertilizers and Industrial Chemicals having revenue from operations of around Rs. 21451.54 crores. The Manufacturing units are in Maharashtra (at Thal - Dist. Raigad and at Trombay - Chembur, Mumbai) with National Level Marketing Network. Company provides excellent career growth opportunities.

I) The Company invites applications for the Post of Advisor:-

Name Of The Post & Discipline	Eligibility Criteria as on 01.06.2023
Advisor (Technical Audit) On Contract Basis (No. of post - 1)	<p>a. Applicant should have degree or diploma in Engineering</p> <p>b. Applicant should have retired from the position of Sr. Manager or above post in RCF.</p> <p>c. Applicant should have experience of working in both the units i.e. Thal & Trombay. Applicant should have also worked in Ammonia Plant, PHS and Internal Audit during his/her tenure.</p> <p>d. Applicant age shall be max. 65 years while applying for the post of Advisor.</p>

II) DATE OF RECKONING ELIGIBILITY CRITERIA.

The cut-off date for determining eligibility criteria shall be 01.06.2023.

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III) NATURE OF JOB :

The post of Advisor (Technical Audit) at RCF Thal Unit is on contract basis to perform Internal Audit Jobs as described in roles and responsibilities.

The Roles and responsibilities of Advisor shall include following but not limited to:

- a. Daily follow up of all ongoing major plant activities.
- b. Regular review of progress, briefing to Internal Audit head.
- c. Pinpointing the limitations/issues, shortfalls in Thal Plant.
- d. Advice for overcoming the limitations and focus on conserving resources.
- e. Plan of action for addressing the concerns.
- f. To carry out minimum 5 Technical audits of Thal Unit
- g. As required and as per routines, follow up with plants & outsourced auditors for getting reports & replies in time to technical and non-technical audit queries
- h. Any other job entrusted.

IV) REMUNERATION AND OTHER BENEFITS

- a. Remuneration – Lump sum remuneration of 80% of last drawn Basic Pay + DA.
- b. If staying in RCF Township, s/he will be allowed to retain Township accommodation for maximum period of one month from the last day of the contract and charged ALF, water charges and electricity charges etc. as per company's rules. In such case s/he will be paid lump sum remuneration of 70% of last drawn Basic+ DA.
- c. In case s/he is posted at allocation where company quarters are not available, but bachelor guest house accommodation is available, the same shall be provided to him free of charge.
- d. Tax implication, if any, on account of accommodation in township and other perquisites shall be borne by him/her. The payment shall be subject to TDS.
- e. Casual leave will get accrued @ 1 day per month and can be availed accordingly. S/he will also be eligible for RCF Holidays.
- f. S/he will not be eligible for any other benefits like PF, Gratuity, Earned Leave, Medical Leave, PRP etc.
- g. S/he will be entitled for facilities such as medical, TA/DA, Sports Club etc as applicable to her/ his last



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regular employment in RCF.

- h. Her/his appointment can be terminated by giving one month's notice from either side.
- i. The GST, if applicable will be paid by RCF under the Reverse Charge Mechanism(RCM) and Input Tax Credit will be availed by RCF.
- j. Appointment will not entail in any way for establishing the relationship of employer and employee.
- k. The appointment shall be for a period of six months.

V) SELECTION PROCESS & PERSONAL INTERVIEW

- a. The selection process is through Personal Interview.
- b. Candidates will have to submit their application through email to the email id - advisor@rcf ltd.com.
- c. Candidates fulfilling minimum Qualification criteria will be shortlisted for personal interview.
- d. The Personal Interview may be conducted through Personal Interview/Video Conferencing/ Online Mode.

VI) FINAL SELECTION:

Personal Interview Criteria:

Sr. No.	Criteria	Marks
i	Personality & Communication Skills	15
ii	Subject knowledge	50
iii	Nature of experience	20
iv	General Awareness/Knowledge of Computer/Additional Qualification	15
Total		100

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Candidates are required to qualify in the Personal Interview with minimum average of 50% marks in interview.

VII) HOW TO APPLY

1. Candidates are required to apply by sending duly filled application form providing details regarding age, date of birth, work experience etc. through email only. The format of application form is attached at **Annexure – I**
2. Candidates are required to attach the application form and scanned copies of the documents in support of age, date of birth, work experience etc.
3. Applications will be accepted only through Email. Physical form of application will not be accepted.

VIII) GENERAL INSTRUCTIONS

- a. Applicants are advised to go through the advertisement carefully and ascertain their eligibility before submitting their applications.
- b. Minimum eligibility criteria and mere possession of the same by the candidate does not entitle him/her for participating in the selection process. RCF Ltd's decision regarding eligibility & shortlisting of applications shall be final & binding and no queries or correspondence shall be entertained in this regard.
- c. Details once submitted in application form will be final and request for any change including change in correspondence address/email address/mobile number will not be entertained.
- d. Candidates should possess a valid email ID. No change in the email ID will be allowed once submitted. All information/communication regarding participating in the selection process shall be provided through email to the applicant.
- e. Only short listed candidates who are prima facie found eligible based on the information submitted through their application form will be called for participating in the selection process and will be intimated through electronic



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mode for the personal interview and RCF will not be responsible for any delay or non-delivery of such intimation.

- f. Mere admission to the selection process does not imply that Company (RCF Ltd) is satisfied about candidate's eligibility. The candidates should ensure that the details mentioned in the application form are correct and are in conformity with the eligibility criteria for the post applied for.
- g. Further, RCF Ltd reserves the right to cancel/restrict/enlarge/modify the recruitment/selection process of advertised posts without any further notice or assigning any reasons whatsoever, if need so arises.
- h. Any corrigendum/addendum/errata in respect of this advertisement shall be displayed only on RCF Ltd's website www.rcfltd.com under the head "HR-RECRUITMENT". Hence prospective applicants are advised to visit RCF Ltd website regularly for latest update with regard to this advertisement.
- i. Court of jurisdiction for any dispute pertaining to any issue arising out of this recruitment process will be at Mumbai only to the exclusion of all other Courts.
- j. Decision of RCF in all matters relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the RCF in this behalf.
- k. Canvassing in any form at any stage shall be considered a disqualification for employment in the Company.
- l. Applications will be accepted only through Email. Physical form of application will not be accepted. The last date of receipt of applications through the designated email id (advisor@rcfltd.com) shall be 17.00 hours of 08.07.2023.

Encl.:-

Annexure I - Application Form

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