

## **PRE-QUALIFICATION OF VENDORS**

Sealed applications are invited from manufacturers/ traders for pre-qualification of vendors for supply of following product:

<b>Sr. No.</b>	<b>Product name</b>	<b>REFERENCE NUMBER</b>
<b>1</b>	<b>Methanol</b>	<b>DC/MR- 20945</b>

Applications should reach the office of:-

Deputy General Manager (Commercial),  
Room No: 23, Administrative Building,  
RCF Ltd., Chembur (E),  
Mumbai 400074.  
Tel: +91-22-2552 2358

The Company reserves the right to accept or reject any or all the applications at its sole discretion, without assigning any reason thereof and its decision in this regard shall be final.

The Company takes no responsibility for loss or non-receipt of application when sent by post/courier.

Application complete in all respects, shall be submitted in an Envelope super scribing Product name with the respective reference number.

Kindly refer the below **Annexure** for details of documents to be submitted for pre-qualification.

In case of any assistance, kindly contact the undersigned:-

1. Mr. A.S. Gill: Sr. Manager(P) email: [asgill@rcfltd.com](mailto:asgill@rcfltd.com) T: 022 2552 2197
2. Mr. Shishank Wali: Sr. Officer(P) email: [swali@rcfltd.com](mailto:swali@rcfltd.com) T: 022 2552 2120

**Annexure**  
**PRE-QUALIFICATION OF VENDORS FOR SUPPLY OF**  
**METHANOL**  
**Ref No.: DC/MR-20945**

No	Details to be given	
1	Name of the Firm/vendor with full office address Tel No. Fax No. email address	
2	Factory Address with Tel No. Fax No. email address	
3	Category: Manufacturer/authorized dealer/ distributor (In case of authorized dealer/distributor). <b>Latest support letter from Manufacturer mentioning the reference of this tender, to be submitted)</b>	Manufacturer /Authorised dealer / distributor Support letter <b>submitted/not submitted</b>
4	Year of Establishment	
5	Name & designation of the Contact person at Office & at Factory with Tel No. Fax No. e mail etc.	
6	Status of the Firm: (Whether a co. registered under cos. Act 1956 or a partnership firm or a propriety concern)	
7	Furnish Complete specifications of the <b>Methanol</b> in a separate letter head	Agreed / Not agreed
8	Published Financial Statements/ Audit sheet for the last three years: (Balance Sheet & Profit and loss account) Average Annual financial turnover during the last 3 years, ending 31 <sup>st</sup> March of the previous financial year, should be at least <b>Rs. 8.55 Crore</b>	Enclosed / Not enclosed
9	Names of the Chairman/M.D./Directors (in case of companies) or name of the Partners (in case of Partnership firm) or name of the Proprietor (in case of proprietary concern)	
10	Copy of PAN No/ TIN No.	Enclosed / Not enclosed
11	Copy of GST acknowledgement	Enclosed / Not enclosed
12	Name of Bankers	
13	Enclose Latest <b>Solvency certificate</b> from bank issued <b>after 1<sup>st</sup> April '17</b> or Credit Rating from reputed institutions such as D&B, S&P, Moody's CRISIL, ICRA etc. for minimum of <b>Rs. 1.71 Crores</b>	Enclosed / Not enclosed
14	Names and designation of the relative(s), if any of Partner/ director/ tenderers in RCF and relationship	
15	Names of the Management Staff	
16	Production Details along with its location: (In case of Authorized dealer / distributor production details of their principal manufacturer is to be furnished) 1. Installed Production Capacity: 2. Current Production Level:	MT/ day or month or yr. MT/ day or month or yr.
17	List of <b>major clients</b>	Enclosed / Not enclosed
A)	<b>FOR IMPORTERS / TRADERS :</b> To furnish PO copies/BL Copies & invoice evidencing supply of <b>1440 MT Min Methanol in any one year period during the last 3 years.</b>	
B)	<b>FOR MANUFACTURERS:</b> PO/BL Copies & invoice copy evidencing manufacturing & supply of <b>900 MT Methanol in any one year period during the last 3 years.</b>	
18	Description of Quality Control Programme: (Attach separate sheet, if required).	
19	In case of NSIC/MSME registered unit copy of same is to be enclosed.	Enclosed / Not enclosed
20	Material Safety Data Sheet (MSDS)	Enclosed/ Not enclosed